



# Network cb23 Coordinator

**Required as soon as possible**  
**A one year contract in the first instance**  
**12 hours per week initially**  
**Salary: S01 Point 29**

**£13.32 per hour, £25,694 pro rata (to include expenses)**

We are an established network of schools located to the south-west of Cambridge. Our coordinator is moving on so we are looking for a special someone who can help us to continue to grow our partnership in order to further share excellent practice and to develop opportunities for our pupils, staff and governors to work and learn together.

The coordinator will have office space available at one of our schools, although they can opt for working from home. The hours worked will be flexible and predominantly during term time.

In order to promote collaborative working between schools our coordinator will:

- Ensure good communication between all stakeholder groups eg:
  - facilitating meetings by distributing agendas, taking minutes etc
  - managing the Network cb23 website
- Organise projects that enhance Network cb23 eg:
  - shared professional development opportunities
  - enhanced opportunities for pupils to learn together
- Identify opportunities to benefit the learning network eg
  - funding streams
  - business links

For further information and an application pack please email [head@hardwick.cambs.sch.uk](mailto:head@hardwick.cambs.sch.uk) or look online at [www.hardwickprimary.co.uk](http://www.hardwickprimary.co.uk) or on the websites of other schools in the cluster.

**CLOSING DATE:** 15<sup>th</sup> September 2017